



## Referral Program Terms and Conditions

### 1. Eligibility:

- The referral program is open to all existing clients and True Colors International, Inc. ("TCI") Facilitators who refer new clients to our services.

### 2. Referral Process:

- To participate, existing clients or facilitators must complete and submit the referral form TCI has provided for potential clients.
- Referrals must be made using the referral form to be eligible for the commission.

### 3. Commission Structure:

- Referring clients or facilitators will receive a commission equal to 10% of the total booking amount (less shipping charges) made by the referred client.

### 4. Payouts:

- Commissions will be paid in U.S. dollars and processed after payment is received by the referred client.
- Payouts will be made via check, wire or Zelle; please specify your payment preference. Any payment under \$50 will be paid via check or Zelle only.

### 5. Exclusions:

- The referral program is not applicable for referrals made by employees of TCI.
- Self-referrals and fraudulent activities are strictly prohibited.

### 6. Eligible Referral Criteria:

- The referred client must be new and not affiliated with any current customers or organizations associated with TCI.
- The referral must be claimed within three months of the contract date.

### 7. Booking Requirements:

- The referred client must complete and pay for the booking in full for the referring client to qualify for the commission.

### 8. Tracking and Validity:

- TCI will track referrals through the referral form, and only bookings made using this form will be considered valid.

### 9. Communication:

- Referring clients may receive email notifications or updates regarding their referral status and commission payouts.

**10. Program Changes:**

- TCI reserves the right to modify or terminate the referral program at any time without prior notice.

**11. Limitation of Liability:**

- TCI is not responsible for lost or misdirected referrals or commissions.

**12. Acceptance of Terms:**

- By participating in the referral program, referring clients acknowledge and agree to these terms and conditions.

**13. Contact:**

- For any inquiries or assistance related to the referral program, please get in touch with [cjennings@truecolorsintl.com](mailto:cjennings@truecolorsintl.com).

**14. Submission of Payment Information:**

- Please include a completed W9 with your submission to the TCI Staff Accountant at [kmiller@truecolorsintl.com](mailto:kmiller@truecolorsintl.com).

These terms and conditions are subject to change, and referring clients are advised to review them periodically for updates.